



## THE SUITES

PET BOARDING  SALON & SPA

# Boarding Checklist

**Profile** – Visit our website [www.thesuitesboarding.com](http://www.thesuitesboarding.com) to create a profile on our new software system. On our homepage there is a button that says CREATE A PROFILE, please click the button and begin creating your profile. Add all of your information, your pets information, and sign our agreements! Make sure you add an email so you get all our important emails regarding your pets stay.

**Vaccinations** - We require a copy of vaccinations from your Veterinarian before your pet's first stay. If your pet **does not** have some of the vaccinations we require, please get the vaccine administered at least a week before your pets scheduled stay. You can have the Vet fax or email us (if you have the copy you can do the same or just bring the copy with at drop off)  
\*Fax – (608)757-9581  
\*Email – thesuitesboarding@gmail.com

**Dogs** (Bordetella, Distemper & Rabies)

**Cats** (Rabies, and we recommend Feline Leukemia & Distemper)

**Food** – (dogs only) Please prepackage your dogs food for their stay. You can measure out the appropriate amount your dog will need and put it into big ziplock bags/Tupperware OR you can put the appropriate amount for AM & PM in small sandwich bags. (ie. AM = 1 bag, PM = 1 bag) Do not bring dishes, we provide them.

**Schedule Add Ons** – Please take into consideration adding a bath, nail trim, or a full groom to your dogs stay! (schedule all grooming services before you drop off) We also offer 5 minute facetime calls and peanut butter kongs(dogs only).

Reminders:

-We collect payment at drop off.

-Call to discuss medication administration.

-We require your pets to be on flea & tick

-Be prepared to pay a 30% non refundable deposit if you schedule during a holiday or peak period.

*We can't wait to have your pet stay at The Suites!*



